

## Station Name: Boardmaster

**Location:** Near tree closest to beach/first rack

**Setup Items:** Easel, board, markers, eraser, radio antenna, radio.

**Description:** This volunteer will record each customer and volunteer launch and remove the customer or volunteer from the board upon landing. One volunteer will be assigned to the board each session. This volunteer should be the only volunteer to touch the markers/erasers/board.

- Every time someone launches from the beach you should record that person's name and boat number, as well as the approximate time they launched. You should also record which volunteers are carrying a marine radio.
- When a boat returns to the beach, erase their name and boat number from the board.
- The board master will be responsible for keeping time during events, making sure a rotation of on-water monitors takes place in a timely fashion, letting everyone know when it is time to come back in at the end of an event, and remind everyone on the beach to sanitize their hands every 30 minutes.

### Sanitizing:

- All markers, erasers, the board, and stand should be sanitized with Steramine at the end of each event or if touched by another person.
- These supplies should be wetted with the Steramine solution for a minimum of 60 seconds.

### Cleanup:

- All markers, erasers, the board, and stand should be sanitized with Steramine at the end of each event or if touched by another person.
- These supplies should be wetted with the Steramine solution for a minimum of 60 seconds.
- All supplies should be returned to the paddle shed at the end of the session.

